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To: [Bielefeld, Eric](#); [Brello, Jennifer](#)
Cc: [Dwyer, Rachel](#); [Vankeerbergen, Bernadette](#); [Steele, Rachel](#); [Hilty, Michael](#)
Subject: Speech and Hearing Science 2260
Date: Tuesday, September 2, 2025 2:52:00 PM
Attachments: [image001.png](#)

Good afternoon,

On Wednesday, August 27th, the Social and Behavioral Sciences Subcommittee of the ASC Curriculum Committee reviewed a new course request for [Speech and Hearing Science 2260](#).

The Subcommittee approved with the request with the following feedback:

- **Comment:** As of August 29th, 2025, all syllabi must have either a link to the statements below **or** these statements written out in their entirety within the syllabus. Syllabi should link to the Office of Undergraduate Education's [Syllabus Policies & Statements webpage](#) and/or copy-and-paste the below statements from the Office of Undergraduate Education's website.
 - Academic Misconduct
 - Student Life - Disability Services
 - Religious Accommodations
 - Intellectual DiversityInstructors are welcome to include any other standard and/or recommended syllabus statements found on the Office of Undergraduate Education's webpage which they deem relevant for their course. Please also refer to this page to ensure that any statements written out in the syllabus are current and accurate.
- **Contingency:** The Subcommittee requests that the syllabus clarify the grading policy, specifically the number of points students need in order to receive a Satisfactory mark. The Subcommittee notes that the syllabus states that all assignments must be completed to receive in "S", but they request clarification since weights are also given to the assignments. [Syllabus pp. 4-5]
- **Contingency:** The Subcommittee notes that strongly recommending attendance at live lecture sessions suggests that the course may be offered online, particularly since the syllabus also states that sessions will not be recorded. To avoid confusion, the Subcommittee requests that the format of instruction (in this case, in person) and the number of contact hours (1 hour) be stated clearly at the beginning of the syllabus.
- **Recommendation:** Due to the nature of this course, and because this course serves students who may be unfamiliar with aspects of the hidden curriculum, the Subcommittee recommends including more detailed guidance on the course materials and assignments. For example, including explicit due dates for response papers and ensuring that each week has clearly listed materials would help students stay on track. [Syllabus pp. 12-18]
- **Recommendation:** The Subcommittee notes that, currently, only weblinks are provided in the course calendar for required materials. This could lead to confusion about what students need

for each week. The Subcommittee recommends listing the materials and what parts of websites students should read explicitly alongside the links. [Syllabus pp. 12-18]

- *Recommendation:* The Subcommittee recommends removing the course accessibility statement from the syllabus, as it includes dated language. They also recommend removing the comments that have been left in the document. [Syllabus pp. 9-10, 13]

As a reminder, **contingencies** (in bold below) must be addressed and resubmitted via curriculum.osu.edu before a course can move forward in the approval process. *Recommendations* (in italics below) should be implemented when the course is next taught.

I will return Speech and Hearing Science 2260 to the department queue via curriculum.osu.edu in order to address the Subcommittee's requests.

Should you have any questions about the feedback, please do not hesitate to reach out to Rachel Dwyer (faculty Chair of the SBS Subcommittee) or me.

Best,
Jennifer



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Pronouns: she/her/hers